



Main Office:
Blk 168, Jalan Bukit Merah,
Tower 3, #04-07A/B,
Singapore (150168)
Tel : 65 - 6276 0272
Fax : 65 - 6274 8173

Branch:
Blk 164, Bukit Merah Central,
#04-3657, Singapore (150164)

E-mail : inquiry@bbms.edu.sg
Web : www.bbms.edu.sg

APPLICATION FOR RE-EXAMINATION

Instructions:

1. Applicants are to complete all fields in Section A and B and submit form along with payment to **BBMS** within 7 days of the announcement of results.
2. Applicants will be required to re-apply with new payment if they fail to turn up for a re-examination.
3. All payments by mail must be by crossed cheque payable to **Boston Business Management School Pte Ltd**. Please write your Name, NRIC or Passport no. & Student ID at the back of your cheque.
4. Cash and Credit Card payment facilities are available at the main office of BBMS.
5. Minimum attendance of 90% is required.
6. Re-examination fees are non-refundable and non-transferable.

FOR OFFICIAL USE

Date rec'd: _____

Receipt No: _____

Student Top Up

APP.No.: _____

Rec'd by: _____

SECTION A: DETAILS OF RE-EXAMINATION

<input type="checkbox"/> Advance Diploma [\$80]	<input type="checkbox"/> Diploma [\$60]	<input type="checkbox"/> Certificate [\$50]
Other Non- BBMS Programme, please check with course consultant		
Course Title		
Module Title		
Closing Date For Application		

SECTION B: STUDENT'S PARTICULARS (*Please delete accordingly)

Name	*NRIC / FIN / Passport No.
Address	Contact no.
	Email address
Payment By: <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card <input type="checkbox"/> Cheque <input type="checkbox"/> Money Order	Amount:
*Credit Card Trans Ref / Cheque No / Money Order No	Bank
Signature of Student	Date

SECTION C (FOR OFFICIAL USE ONLY): ACKNOWLEDGEMENT

We are pleased to inform you that your application for re-examination is successful.
Please be reminded that you will be required to re-enroll for the module if you fail to turn up for the following re-examination:

Exam Date	Time <input type="checkbox"/> 8.30am ~ 11.30am <input type="checkbox"/> 11:45pm ~ 2:45 pm <input type="checkbox"/> 3:00pm ~ 6:00 pm	
Exam Venue	<input type="checkbox"/> Boston Business Management School@ Main Office	<input type="checkbox"/> Boston Business Management School@ Branch
Remarks		

Please be at least 15 minutes earlier during your examination to check for the classroom

Approving Officer's Name & Signature	Date
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